

CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION

MINUTES

Regular Meeting December 18, 2017 at 7:00 p.m.
Clinton Township Middle School Auditorium

CALL TO ORDER: Maria Grant called the meeting to order at 7:07 p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on November 14, 2017.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

Board Members:

Present: Maria Grant, President
Rachel McLaughlin, Vice President
Dr. Jeffrey Foy
Kevin Maloy
Alissa Olawski
Yehara Raddalgoda
Susan Vanderoef

Not Present: Alicia Demmerle
Maria McHugh

Present: *District Administrators:*
Dr. Pamela Fiander, Superintendent of Schools
Mr. Edward F. McManus, Business Administrator/Board Secretary

Also Present: Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: Susan Vanderoef led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Rachel McLaughlin was appointed Process Guardian.

Student Presentation - RVS Soles4Souls

Dr. Fiander introduced 5th and 6th grade students for a presentation on their Soles4Soules project where they collected 1,100 shoes for people in need for hurricane relief.

At 7:25 a motion for a fifteen minute recess was made by Mrs. Olawski and seconded by Dr. Foy. The motion passed on unanimous consent.

Time: 7:36 p.m..

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Motion by Mrs. Raddalgoda, Seconded by Mr. Maloy. The resolution was adopted on full board consent.

PRESIDENT'S COMMENTS/REPORT

Ms. Grant wished the Board well during the holidays. She then recognized two board members for their service. She thanked Mrs. McHugh for her three years of outstanding service to the students and community of Clinton Township. Mrs. McHugh was not in attendance. Mrs. Grant then honored Mrs. Vanderoef for three years of service to the students and community of Clinton Township. Mrs. Vanderoef was also recognized for her work as Chairperson of the Personnel Committee, and she was presented with a picture of the first Clinton Township School

Ms. Grant stated that there would be a special meeting in January to provide updates on various topics to the public. The special meeting date and time had not been scheduled.

Ms. Grant then read the following motion:

BE IT RESOLVED that the Board of Education hereby approves changing the date of the annual Reorganization Meeting from Wednesday, January 3, 2018 to Monday, January 8, 2018.

Motion by Ms. Grant, Seconded by Mrs. Olawski. The Board adopts the resolution for the Reorganization Meeting date change on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

REPORT OF THE SUPERINTENDENT OF SCHOOLS
Action Items 18-SU-017 through 18-SU-020

Dr. Fiander presented the following to the Board of Education:

1. Enrollment Report - 1,266
2. Suspension Report:
 - (1) - (4) Days Out-of-School Suspension - CTMS
 - (1) - (1/2) Day In-School Suspension - RVS
 - (1) - (1) Day In-School Suspension - RVS
 - (1) - (1) Day Out-of-School Suspension - RVS
3. Memorandum of Agreement
4. Monthly Report

Dr. Fiander then shared the following activities that the Clinton Township School district has been actively engaged in during the month of December:

- Teaching 1266 amazing students daily.
- Producing one middle school choral and one instrumental concert, both of which were outstanding – and looking forward to the RVS Band & Strings Concert at the Clinton Township Middle School tomorrow night.
- Completing the first round of staff observations.
- Participating in Teachers College Reading & Writing Professional Development.
- Welcoming two “additions” to our community, Baby Girl DiGioia and Elle Rose Alfano born December 6th and 7th
- Enjoying the annual PTA hosted Secret Shoppe and soon-to-be Winter Celebrations this Friday.
- Enjoying young learners at SRS participate in the HOUR OF CODE, PMG students working on interest based programs, RVS Sixth Grade Bear Hunt/Population Debate was visited by a few “friendly beasts,” and CTMS students got a close-up look at a human lung, virtually speaking.
- Receiving a host of outstanding nominations for the Governor’s Educator of the Year Recognition – and anticipating announcements later in the week --
- And, for the 30th year, joyfully participating in a program to bring holiday treats and gifts to students in need in the Camden area – even during a winter weather challenge.

Action 18-SU-017:

BE IT RESOLVED that the Board of Education hereby accepts the enrollment and suspension reports of the Superintendent as presented.

Action 18-SU-018:

***BE IT RESOLVED** that the Board of Education hereby affirms the first reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 66216*
- *HIB Report Tracking Number 66332*
- *HIB Report Tracking Number 66727*
- *HIB Report Tracking Number 66728*
- *HIB Report Tracking Number 66563*
- *HIB Report Tracking Number 66569*

Action 18-SU-019:

***BE IT RESOLVED** that the Board of Education hereby affirms the second reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 65555*
- *HIB Report Tracking Number 65655*
- *HIB Report Tracking Number 65656*
- *HIB Report Tracking Number 65767*

Action 18-SU-020:

***BE IT RESOLVED** that the Board of Education hereby approves the Memorandum of Agreement update to the Uniform State Memorandum of Agreement for the 2017/18 school year.*

Motion by Mrs. Vanderoef, Seconded by Dr. Foy. The Board adopts resolution 18-SU-017 through 18-SU-020 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Christine Ladato, CTEA President, spoke about a fair settlement in the collective bargaining process. She stated that the CTEA has encountered repeated cancellations and delays from the Board, and she expressed the desire on the part of the CTEA to move the process forward. She expressed concern that the Board had requested of its professional negotiator, Mr. Phillip Stern, to solely represent the Board during the process.

Chuck Roberta, CTEA Officer, expressed that the CTEA takes great pride in what they do.

Mr. Skirbst, Field Representative for the NJEA, provided comments that three sections of code associated with ethics that have been violated in conjunction with item 18-PN-165 on the agenda and grievances were filed.

Karen Smith expressed her concern with the elimination of the position of Executive Secretary to the Superintendent. She inquired about who would update the school calendar. She suggested moving Mrs. Bobal to the Round Valley School. She stated that Mrs. Guenther has done a good job at Spruce Run School. She completed her comments by asking the Board to reconsider item 18-PN-165.

Chuck Roberta, CTEA Officer, thanked the Board for issuing the 2018-2019 school calendar and noticed a discrepancy in the number of student days which added to 183, and not 184.

Nicole Fava, CTMS Teacher, asked for a fair wage for a fair day's work. She expressed positive features about each of the Clinton Township Schools. She concluded by stating that "not to pay a fair wage for fair work is akin to losing a brick in the wall."

Faith Furman, Spruce Run School Nurse, addressed agenda item 18-PN-165. She stated the Mrs. Guenther is always handling details.. She said that secretaries are there to free up the duties of the administration, and stated that an additional administrator was hired to free up administrators to do their work She concluded her remarks by asking what benefit it is if you take away secretaries in the middle of the year?

Lana Brennan inquired action item 18-PN-165 and expressed concern whether the district was putting itself in an inefficient position. She concluded by stating that she is looking forward to resolving the issue.

Rainy Dul, Preschool Teacher at Spruce Run School, expressed her concern with item 18-PN-165. She stated that she worked with Mrs. Bobal and both ladies in the motion do an excellent job. Both ladies were informed about an involuntary transfer without warning. The new Superintendent will be without a secretary and there would be a void created. She stated that there was much fear after the Sandy Hook issue and Annette Guenther assisted in putting together a safety plan. Mrs. Dul said Mrs. Guenther did a great job after there was a gas leak when Mrs. Goad wasn't in the building. Mrs. Guenther made us feel safe. She concluded by asking the Board to think hard about moving Mrs. Guenther.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 18-BA-018 through 18-BA-021

Informational:

- The date of the Board of Education's Reorganization Meeting is Wednesday, January 3, 2018 at 7:30 p.m., in the Clinton Township Middle School Auditorium.
- The date of the Board of Education's next regular meeting is tentatively scheduled for Monday, January 22, 2018 at 7:00 p.m., in the Auditorium of Clinton Township Middle School.
- William Colantano, CPA, School Auditor, will be available to answer Board Member questions regarding the 2016-2017 CAFR/Audit after 8:00 pm at the December 18, 2017 Board meeting.

Action 18-BA-018:

***BE IT RESOLVED** that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

Minutes

November 20, 2017

Executive Session

November 20, 2017

Action 18-BA-019:

***BE IT RESOLVED** that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending November 30, 2017.*

Action 18-BA-020:

***BE IT RESOLVED** that the Board of Education hereby approves the line item transfers for the period ending November 30, 2017.*

Action 18-BA-021:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

12/18/17

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of November 30, 2017; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Motion by Mrs. McLaughlin, Seconded by Mrs. Vanderoef. The Board adopts resolution 18-BA-018 through 18-BA-21 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

COMMITTEE REPORTS

FACILITIES/FINANCE:

Alissa Olawski- Chair; Kevin Maloy, Alicia Demmerle, Maria Grant
Action Items 18-FF-094 through 18-FF-110

Mrs. Olawski reviewed all agenda items.

Action 18 FF-094:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$2,583,614.90 for the period ending December 18, 2017.

Action 18-FF-095:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #6471 "School District Travel." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee/School	Program Title/Location	Date	Cost	Mileage	Lodging/ Meals
Eileen Black	Strategies and Structures for Teaching Writing, Grades K-8 New Providence, NJ	12/19/17	\$195.00	OMB	N/A

<i>Diane Cormican</i>	<i>Mindful Practices for HIB Prevention Lodi, NJ</i>	<i>4/19/18</i>	<i>\$125.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Gregory James</i>	<i>Bullying Law Update and the Role of the ABS Monroe Twp, NJ</i>	<i>1/17/18</i>	<i>\$150.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Ellen Sidbury</i>	<i>NJAGC Conference: Creativity & Collaboration in Gifted Education Princeton Junction, NJ</i>	<i>3/23/18</i>	<i>\$204.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Laura Jaw</i>	<i>2018 Responsive Classroom CT Online PD - Center for Responsive Schools</i>	<i>Winter 2018</i>	<i>\$200.00</i>	<i>OMB</i>	<i>N/A</i>

Action 18-FF -096:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee</i>	<i>Program Title</i>	<i>Location</i>	<i>Date</i>
<i>Eileen Black</i>	<i>Teachers as Change Agents and Educational Researchers</i>	<i>Centenary University</i>	<i>Spring 2018</i>
<i>Michele Cone</i>	<i>Comparative Systems</i>	<i>Centenary University</i>	<i>Spring 2018</i>
<i>Michele Cone</i>	<i>Negotiations</i>	<i>Centenary University</i>	<i>Spring 2018</i>
<i>Dorothy Daniello</i>	<i>Educational Research</i>	<i>Centenary University</i>	<i>Spring 2018</i>
<i>Nicole Fuentes</i>	<i>Teachers as Change Agents and Educational Researchers</i>	<i>Centenary University</i>	<i>Spring 2018</i>
<i>Kelly Gallo</i>	<i>The Language of Math</i>	<i>Greenville University</i>	<i>Spring 2018</i>
<i>Kim Kilroy</i>	<i>Educational Research</i>	<i>Centenary University</i>	<i>Spring 2018</i>
<i>Laura Jaw</i>	<i>CRS Consulting Teacher PD Course</i>	<i>CRS @ Brandman University</i>	<i>Spring 2018</i>
<i>Justine Snyder</i>	<i>Educational Research</i>	<i>Centenary University</i>	<i>Spring 2018</i>
<i>Mary Claire Spadone</i>	<i>Pedagogy and Application of Children's Literature in K-12 Classroom</i>	<i>New Jersey City University</i>	<i>Spring 2018</i>
<i>Christine Wendel</i>	<i>Case Studies in Supervision</i>	<i>Centenary University</i>	<i>Spring 2018</i>
<i>Cheryl Zarra</i>	<i>Legal Issues in HR Management</i>	<i>Fitchburg State University</i>	<i>Spring 2018</i>

Action 18-FF-097:

BE IT RESOLVED that the Board of Education hereby accepts, with appreciation, grants for the 2017/18 school year from the Clinton Township Foundation for Educational Excellence as follows:

PMG - We are a Community of Artists	\$4,650.00
RVS - Q-Balls	\$1,253.00
SRS - Flexible Classroom Seating	\$ 700.00

Action 18-FF-098:

BE IT RESOLVED that the Board of Education hereby approves the settlement agreement between the Clinton Township School District and parents of SID #5345909252, the matter of which is confidential as follows: the district will provide reimbursement to the parents for a cost not to exceed \$38,204, for the 16/17 school year, and \$24,591 for the first half of the 17/18 school year. In addition, the district will provide mileage reimbursement fees to the parents at a cost based on the IRS rate for September 2016 through June 30, 2020, upon verification. The school's insurance carrier will provide a one-time reimbursement of \$34,000 for attorney fees directly to the parent's legal firm.

Action 18-FF-099:

BE IT RESOLVED that the Board of Education hereby approves the settlement agreement between the Clinton Township School District and parents of SID #5345909252, the matter of which is confidential as follows: monthly tuition payments to the Laurel School for a cost not to exceed \$15,659 for the remainder of the 17/18 school year; proposed monthly tuition payments to the Laurel School for a cost not to exceed \$46,278 for the 18/19 school year, and \$48,892 for the 19/20 school year.

Action 18-FF-100:

BE IT RESOLVED that the Board of Education hereby amends prior motion 17-FF-255 (May 8, 2017) with Uncommon Thread to provide additional ABA Parent Training beginning January 2018 through April 2018; 3 hours per week, for 9 weeks, in accordance with the IEP, for a total additional cost of \$2,430.00.

Action 18-FF-101:

BE IT RESOLVED that the Board of Education hereby approves the Budget Calendar for the 2018-2019 Budget as follows:

Distribute 2018/2019 Budget information to Administrators	December 5, 2017
Preliminary Departmental Budget to Business Administrator	December 22, 2017
District review and Development of Preliminary Budget	January 16, 2018
Superintendent Submits Preliminary Budget to Finance Committee	January 22, 2018
Finance Committee Review of Tentative Budget	January/February 2018
NJDOE Releases State Aid Entitlements	February 2018
Approval of Tentative 2018/2019 Budget	March 19, 2018
Submit Tentative budget to Executive County Superintendent	March 20, 2018
Public Hearing and Adoption of Final Budget	April 30, 2018

Action 18-FF-102:

BE IT RESOLVED that the Board of Education approves the 2018 Summer ESY (Extended School Year) program for kindergarten through 7th grade at the Clinton Township Middle School and PreK at Spruce Run School. ESY will begin Tuesday, June 26, 2018 through July 31, 2018, and weekly classes will run Monday through Thursday, 8:00 a.m - 11:45 a.m.

Action 18-FF-103:

BE IT RESOLVED that the Board of Education hereby authorizes the School Business Administrator to cancel stale/outstanding checks from the Clinton Township Middle School Student Activities Account as follows:

<u>Check#</u>	<u>Date</u>	<u>Amount</u>
2191	5/25/16	\$350.00
2245	10/18/16	\$ 45.00
2259	10/25/16	\$ 45.00
2266	10/25/16	\$ 45.00
2366	3/20/17	\$ 49.99
2369	3/20/17	\$ 64.68
2431	6/13/17	\$ 45.00

Action 18-FF-104:

BE IT RESOLVED upon the recommendation of the Superintendent, that the Clinton Township Board of Education, in the County of Hunterdon, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "Public Address System and HVAC Upgrades at the Round Valley Elementary

School” to serve as an application to the New Jersey Department of Education (NJDOE) Office of School Facilities under NJDOE project number 19-0920-040-18-1000.

BE IT FURTHER RESOLVED, this project shall be an “Other Capital” project, and the Board of Education is not seeking State funding, and will fund the project through the District’s Capital Reserve Account. (State Funding would be available if debt service was needed or if ROD Grants were available. The district is not issuing new debt for this project as it is being funded through the district Capital Reserve Account. ROD Grants are not available at this time)

Action 18-FF-105:

BE IT RESOLVED that the Board of Education hereby accepts the CAFR - Comprehensive Annual Financial Report for the 2016/2017 school year from Bedard, Kurowicki & Co., CPA/PC. There are no audit findings for the 2016/2017 school year.

Action 18-FF-106:

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Clinton Township Board of Education, in the County of Hunterdon, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the “HVAC Upgrades at Patrick McGaheran Elementary School” to serve as an application to the New Jersey Department of Education (NJDOE) Office of School Facilities under NJDOE project number 19-0920-035-18-1000.

BE IT FURTHER RESOLVED, this project shall be an “Other Capital” project, and the Board of Education is not seeking State funding, and will fund the project through the District’s Capital Reserve Account. (State Funding would be available if debt service was needed or if ROD Grants were available. The district is not issuing new debt for this project as it is being funded through the district Capital Reserve Account. ROD Grants are not available at this time)

Action 18-FF-107:

BE IT RESOLVED that the Board of Education hereby accepts the donation of a collection of books from Mark Buschi, retired CTSD history teacher, to the Clinton Township Middle School library and catalog them as The Mark Buschi Special Collection in the CTMS library, with the collection valued at under \$500.

Action 18-FF-108:

BE IT RESOLVED that the Board of Education approves the reimbursement of independent evaluations, minus parents’ insurance coverage, for SID# 213659277 totaling \$1,849.93.

Action 18-FF-109:

BE IT RESOLVED that the Board of Education hereby approves a contract with Discovery Education for digital education service licenses in the amount of \$7,800 for the 2017/18 school year.

Action 18-FF-110:

BE IT RESOLVED that the Board of Education hereby approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R 8600 "Pupil Transportation" for the 2017/2018 school year:

<u>SID#</u>	<u>School</u>
7123125317	SRS
7118456943	RVS

Motion by Mrs. Olawski, Seconded by Mrs. Raddalgoda. The Board adopts resolution 18-FF-094 through 18-FF-109 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

PERSONNEL NEGOTIATIONS:

Personnel: Susan Vanderoef – Chair; Maria Grant, Alissa Olawski

Negotiations (CTEA): Maria Grant- Chair; Alissa Olawski, Kevin Maloy

Negotiations (CTAA): Susan Vanderoef - Chair; Rachel McLaughlin Alissa Olawski & Maria Grant

Action Items 18-PN-141 through 18-PN-165

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 18-PN-141:

BE IT RESOLVED that the Board of Education hereby approves the following job descriptions:

- Maintenance/Mechanic Electrician
- Maintenance Mechanic/HVAC Mechanic
- Maintenance Mechanic

Action 18-PN-142:

BE IT RESOLVED that the Board of Education hereby approves the amendment of the Theatre Manager Job Description F-7.

Action 18-PN-143:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the retirement of Marianne Pendlebury, SRS Teaching Assistant, effective July 1, 2018.

Action 18-PN-144:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the retirement of Virginia Brooks, PMG Teaching Assistant, effective July 1, 2018

Action 18-PN-145:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the retirement of Debra Krupp, Human Resources Coordinator/Transportation Liaison, effective July 1, 2018.

Action 18-PN-146:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the retirement of Jean Baxter, CTMS ELA Teacher, effective July 1, 2018.

Action 18-PN-147:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the retirement of Marianne Della Serra, PMG Secretary, effective July 1, 2018.

Action 18-PN-148:

BE IT RESOLVED that the Board of Education approves the employment of Andrew Carfley, 1.0 CTMS Assistant Principal (replacing M. Cone), at an annual salary of \$87,000 (pro-rated to start date) effective on or before February 15, 2018 for the 2017/2018 school year.

Action 18-PN-149:

BE IT RESOLVED that the Board of Education hereby approves the employment of Carmella Shaw, 1.0 District Technician (replacing Brian Farkas who is now Data Manager), at an annual salary of \$48,000 (pro-rated to start date), effective on or before January 19, 2018 for the 2017/2018 school year.

Action 18-PN-150:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Lauren Welch**, 1.0 District ESL teacher (new position), Step K, BA+15, \$63,292 (pro-rated to start date), effective on or before January 19, 2018, for the 2017/2018 school year.

Action 18-PN-151:

BE IT RESOLVED that the Board of Education approves the employment of **Stacy James**, 1.0 SRS Teaching Assistant (replacing T. Fernandes), at Step 3-4, BA, \$23,430 (pro-rated to start date) effective on or before January 3, 2018 pending criminal history clearance.

Action 18-PN-152:

BE IT RESOLVED that the Board of Education approves the employment of **Jacqueline Jasper**, 1.0 SRS Teaching Assistant (new position), at Step 2, BA, \$23,140 (pro-rated to start date) effective on or before January 3, 2018 pending criminal history clearance.

Action 18-PN-153:

BE IT RESOLVED that the Board of Education hereby approves **Joanne Hinkle** and **Michele Cone** to serve as district Affirmative Action Officers for the 2017-2018 school year.

Action 18-PN-154:

BE IT RESOLVED that the Board of Education hereby approves Fairleigh Dickinson University student **Chelsey Saturne** to intern in the Business office three (3) hours per week, for a total of 30 hours, beginning 12/20/17 through 4/13/18.

Action 18-PN-155:

BE IT RESOLVED that the Board of Education hereby approves Rutgers School of Nursing nursing student, Jennifer Costa, RN, to be placed with **Michele Beha**, (CTMS Certified School Nurse) and **Brent Ruge**, (CTMS Health Teacher) to complete a total of seventy-five (75) hours for the school nurse practicum program beginning January 16, 2018 through May 9, 2018.

Action 18-PN-156:

BE IT RESOLVED that the Board of Education approves Nicole Fellhauer from Regis University to be placed with **Faith Fuhrman** for a field experience total 45 hours at Spruce Run School during the Spring, 2018 (3/12/18 – 5/4/18).

Action 18-PN-157:

***BE IT RESOLVED** that the Board of Education hereby approves the following individuals as chaperones at the specified rate of \$26.50 per hour, not to exceed three hours per event, per negotiated agreement, for Clinton Township Middle School events for the 2017/18 school year:*

Chelsey Lindaberry

Nancy Kadri

Action 18-PN-158:

***BE IT RESOLVED** that the Board of Education hereby approves the following individuals as scorekeepers for CTMS basketball games at the specified rate of \$26.50 per hour, not to exceed three hours per event, per negotiated agreement for the 2017/18 school year:*

*Jessica Comerford
Ben Cozin*

*Dean Greco
Rich Tarriff*

E Jacobsen

Action 18-PN-159:

***BE IT RESOLVED** that the Board of Education approves **Heather Burd** to work up to an additional 5 hours per week at the specified hourly rate of \$22.33, from December 19, 2017 through January 31, 2018 for the purpose of completing the Corrective Action Plan for State monitoring.*

Action 18-PN-160:

***BE IT RESOLVED** that the Board of Education hereby approves **Steven Schaefer** to provide TA Services to SID #8687699140, per IEP, during the 2018 Ski Club season at the Clinton Township Middle School, beginning January 4, 2018 until February 28, 2018 for a total of six trips at \$150 per trip, not to exceed \$900.00.*

Action 18-PN-161:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Disability Leave of Absence for **Dorothy Daniello**, CTMS Teacher – Grade 7 Science, for the period beginning January 2, 2018 through January 12, 2018.*

Action 18-PN-162:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Disability Leave of Absence for SMID#49878184, Teacher, for the period beginning January 3, 2018 through January 31, 2018.*

Action 18-PN-163:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-133 (August 21, 2017) to amend the end date of employment for Chelsey Saturne, RVS Secretary, from November 30, 2017 to January 15, 2018.

Action 18-PN-164:

BE IT RESOLVED that the Board of Education hereby approves the position changes and/or transfers for the following teaching assistants effective December 4, 2017:

<i>NAME</i>	<i>FROM</i>	<i>TO</i>
<i>Nancy Kadri</i>	<i>SRS - ABA Program</i>	<i>CTMS - ABA Program</i>
<i>Suzanne Molyneux</i>	<i>SRS - Kindergarten 1:1</i>	<i>SRS - ABA Program</i>

Action 18-PN-165:

BE IT RESOLVED that the Board of Education hereby approves the position changes and/or transfers for the following personnel, effective Tuesday, January 16, 2018

<i>NAME</i>	<i>FROM</i>	<i>TO</i>
<i>Sherry Ann Bobal</i>	<i>District Office - Executive Secretary to Superintendent</i>	<i>Spruce Run School - Secretary</i>
<i>Annette Guenther</i>	<i>Spruce Run School - Secretary</i>	<i>Round Valley School - Secretary</i>

Motion by Mrs. Vanderoef, Seconded by Mrs. Olawski. The Board adopts resolution 18-PN-141 through 18-PN-165 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Jeffrey Foy, Maria McHugh & Yehara Raddalgoda
Action Items 18-PC-024 through 18-PC-028

Action 18-PC-024:

***BE IT RESOLVED** that the Board of Education hereby preliminarily approves the 2018-2019 school calendar for final approval in the January 2018 meeting.*

Action 18-PC-025:

***BE IT RESOLVED** that the Board of Education hereby accepts a STEM Grant in the amount of \$2,800.00 from ExxonMobil for the 2017/18 school year.*

Action 18-PC-026:

***BE IT RESOLVED** that the Board of Education hereby approves the following field trips (at Board expense):*

<i>Date</i>	<i>Destination</i>	<i>Grade/Group</i>	<i>Teacher</i>
January 10, 2018	North Hunterdon High School Annandale, NJ	Grade 8 Students	All Grade 8 Teachers and Mrs. Mueller

Action 18-PC-027:

***BE IT RESOLVED** that the Board of Education hereby approves the re-adoption and re-instatement of policy 7650 - District Owned Vehicles.*

Action 18-PC-027:

***BE IT RESOLVED** that the Board of Education hereby approves the amendment of Policy 1110 - Organizational Chart.*

Motion by Mrs. McLaughlin, Seconded by Dr. Foy. The Board adopts resolution 18-PC-024 through 18-PC-028 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

A request was made to reconsider item 18-BA-018.

Motion by Mrs. McLaughlin, Seconded by Dr. Foy. The Board approves the change of vote for motion 18-BA-018 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

Motion by Mr. Maloy, Seconded by Mrs. Vanderoef. The Board adopts resolution 18-BA-018 on a roll call vote as follows: ayes 5; nays: 0; abstain: 2; absent: 2.

FEASIBILITY OF SCHOOL CLOSING

Maria Grant – Chair; Susan Vanderoef & Rachel McLaughlin

Ms. Grant stated that the firm providing the feasibility study about closing a school was unable to complete the work. She noted that a new firm has been hired which includes David Hespe, former NJ Commissioner of Education and Mr. Dave Corso, former NJ Assistant Commissioner for Finance. Analysis will be completed by the end of March, 2018.

OLD BUSINESS

Mrs. McLaughlin stated that she assisted in the delivery of the NJSBA Governance IV Course and encouraged Board Members to participate in the Hunterdon County School Boards Association.

NEW BUSINESS

Mr. Maloy thanked the administration for facilitating the presentation of the Nutcracker Ballet performed by the Hunterdon County Ballet Company. He stated that it was a fantastic presentation.

Mrs. McLaughlin thanked Dr. Fiander for rearranging the Policy and Curriculum Committee meeting so that the members could attend the CTMS Instrumental Music Concert that same evening.

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Mr. Skirbst, NJEA Field Representative, stated his disappointment that the Board took action on item 18-PN-165, and stated that the Board has opened itself up to grievance and legal action.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

12/18/17

WHEREAS, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is attorney-client privilege, personnel and negotiations;

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Action may be taken upon return.

Time: 8:25 pm

Motion by Dr. Foy, Seconded by Mrs. Olawski. The resolution was adopted on full board consent.

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Time: 9:51 pm

Motion by Mrs. Olawski, Seconded by Dr. Foy. The resolution was adopted on full board consent.

ADJOURNMENT

Action 18-AJ-009:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Time: 9:52 pm

Motion by Mrs. Olawski, Seconded by Dr. Foy. The resolution was adopted on full board consent.

Respectfully Submitted,

Edward J. McManus

Edward F. McManus

Business Administrator/Board Secretary

Minutes Prepared: 12/19/17

Minutes remain unofficial until Board of Education approval.

Board of Education Approved:

Maria Grant

Maria Grant, President

1/22/18

Date